INTRODUCTION

The Michigan State University Lilly Teaching Fellows Program, now in its 25th year, is intended to advance the University's continuing efforts to support excellence in teaching and learning. The primary objective of the MSU Lilly Teaching Fellows Program is to provide a group of high-performing early career faculty with the opportunity to maximize their teaching abilities through a series of activities designed to focus attention on the scholarship of teaching and learning. The MSU Lilly Program is designed to encourage the Fellows to become future faculty leaders and models for their peers as well as to inspire a broad range of faculty at all ranks to emphasize and support teaching excellence.

In 1990, Ernest Boyer’s groundbreaking book, *Scholarship Reconsidered: Priorities of the Professoriate*, brought new focus to the importance of teaching in higher education. Boyer introduced the concept of the “scholarship of teaching” that recognizes the significance and complexities of teaching as a professional endeavor that merits the same systematic study, professional recognition, and public dissemination that higher education gives to other forms of research scholarship. The “scholarship of teaching” became the “Scholarship of Teaching and Learning” (SoTL) after an influential article in *Change* magazine by Robert B. Barr and John Tagg asserted that a student-centered classroom required a paradigm shift “from teaching to learning.” The Scholarship of Teaching and Learning (SoTL), now an international movement in higher education, provides a scholarly structure for those educators who wish to engage in discussion, research and publications that further our shared understanding of effective teaching, learning and assessment practices.

The Lilly Teaching Fellows pursue both *scholarly teaching* and the *Scholarship of Teaching and Learning*. *Scholarly teaching* is informed by the research on teaching and learning. The *Scholarship of Teaching and Learning* investigates a challenge or innovation in one’s teaching in a systematic way and disseminates the results of that research to one’s colleagues. The Lilly Teaching Fellows Program provides an opportunity for MSU early career faculty members to develop their knowledge base as scholarly teachers and to engage in the Scholarship of Teaching and Learning, sharing their research findings within their cohort, across campus, at conferences, and in disciplinary journals. A 2011 comprehensive program evaluation of the Lilly Teaching Fellows program has affirmed the significant impact of the program on participants. For the Executive Summary, see [http://fod.msu.edu/Lillies2pagesummary.pdf](http://fod.msu.edu/Lillies2pagesummary.pdf).

The Lilly Fellowship year has three major components:

1) The development, implementation, and assessment of a Scholarship of Teaching and Learning project based on an authentic question that each Fellow explores about his or her teaching and/or student learning. Each Lilly Fellow selects a Lilly project faculty mentor who assists with the development and implementation of the SoTL project.
2) Monthly seminars of the Lilly cohort that engage the Fellows in reading, reflecting, discussing and applying research on teaching and learning to their instructional methods. These sessions are facilitated by Deborah DeZure, Assistant Provost for Faculty and Organizational Development.

3) Two annual 1 ½ day Lilly Retreats (Fall/Spring), the Lilly Fellows Welcome Dinner and Fellows Poster Session and Reception, four Lilly Teaching Seminar workshops, and other optional events focused on instructional development.

More details about Fellowship expectations are available on page 4 of this application.

A maximum of six MSU Lilly Teaching Fellowships will be awarded for the 2016-2017 academic year. The program encourages the selection of scholarly-active early career faculty who are highly likely to achieve tenure and promotion, who have demonstrated both strong skills and a genuine interest in teaching and student achievement, and who have the potential to be academic leaders and models of teaching excellence. This program discourages the application of scholars who have been unsuccessful teachers for whom there are other F&OD programs and services to support their growth.

Lilly project faculty mentors are selected by the Lilly Fellow applicants from among respected MSU teacher-scholars.

**ELIGIBILITY FOR APPLICATION TO THE LILLY FELLOWS PROGRAM**

- Pre-tenure faculty in the tenure system (Note: New in 2012, we opened the Lilly Fellowship to pre-tenure Associate Professors in the tenure system to enable some of the new members of the MSU community who join as pre-tenure Associate Professors to participate in this high impact program.)
- Assistant Professors in the Health Programs System
- Librarians and FRIB/NSCL Faculty with Continuing Appointments

All applicants should be beyond the first year of appointment or completing the first year of appointment at the time of application. Indeed, applicants are encouraged to wait until they have successfully attained Reappointment as an indication of a strong trajectory.

**ENDORSEMENT OF SUPERVISORS**

Signatures of Unit Supervisors and Dean

Applications must include signatures of endorsement on the Application Cover Sheet (see pg. 10, below). Applicants are strongly encouraged to seek input from their deans and chairs/directors prior to developing their proposal to enable the deans and chairs to weigh in on the advisability and time of the application.

**Letter of Support**

Applications must include a strong letter of support from the chair/school director/department head or the dean if the unit does not have other direct supervisors. The letter should affirm:

A. The candidate’s interest in and record of instructional excellence and the demonstration of her/his strengths as a researcher within the context of unit expectations whose trajectory is likely to succeed in her/his quest for tenure (where applicable) and promotion;

B. The Fellow’s project will advance the mission and goals of the academic unit and will be supported by the unit; and

C. The unit will support the Fellow, including matching department support of up to $7,000 or the equivalent in release time, equipment purchase, or other benefits that
will enable the Fellow to have sufficient time to engage fully and to complete required Fellowship responsibilities.

**LILLY PROJECT FACULTY MENTOR ENDORSEMENT**

The proposed Lilly project faculty mentor must submit a one page letter of support for the Lilly Applicant. The mentor should be an experienced MSU teacher-scholar who is tenured or appointed within the Health Programs system or College of Law tenure system or a Librarian or FRIB/NSCL Faculty member with a Continuing Appointment. The letter of support must indicate her/his agreement to work directly with the Fellow as a project mentor during the Fellowship year and participate, if available, in the Opening Welcome Dinner (April 28, 2016, 5:00-8:00 p.m.) and the Culminating Event that includes the Teaching Fellows’ Poster Session and Cohort Presentation (April 27, 2017, 5:00-8:00 p.m.).

**FUNDING**

To facilitate the participation of faculty members selected as Lilly Fellows, each participating department/school (or college if there is no department structure) will be given by F&OD an allocation of approximately $7,000 to be matched by equivalent department/school or college funds and/or support in recognition of the time demands of participation in the Lilly Fellowship. The total support (up to $14,000 or the equivalent) can be provided in release time, equipment purchase, travel funds to educational conferences, research assistants, educational books and materials (books, instruments, videos, clickers) or other benefits that will enable the Fellow to have sufficient time to participate fully, expand their deep knowledge of teaching, learning and assessment in their discipline, and/or complete their Lilly responsibilities. Funds can be used to present the Lilly Project at a conference the year following the Fellowship pending approval from the chair/director and/or dean to carry these funds forward. The form of support is to be determined collaboratively between the lead chair/director and/or dean and the Lilly Fellow Applicant. If the applicant requests a course release that exceeds $14,000, the unit will be expected to cover the additional expense.

The application requires a preliminary proposal for how the funds will be used (see Cover Letter and Proposed Budget Form). The proposal can be amended later to reflect changes in the proposed project or identification of new relevant opportunities, such as conference attendance. If applicants have questions about use of these funds, they are encouraged to contact Deborah DeZure at dezure@msu.edu or 432-5125.

In summary, Lilly Fellows will receive a total of $14,000 in support; F&OD will provide $7000 and the department chair or unit supervisor will provide $7000 or its equivalent.

This program is sponsored by the Office of Faculty and Organizational Development with support from the College of Engineering, the College of Agriculture and Natural Resources, the College of Natural Science and the Office for Inclusion and Intercultural Initiatives. Candidates from the College of Law will be funded fully by that College.

**HONORARIA FOR LILLY PROJECT FACULTY MENTORS**

Each Lilly project faculty mentor will receive $100 to be used for books or educational supplies of her or his choice.

**COMMUNICATIONS**

Lilly Fellows are expected to facilitate communication between and among their mentors, chair(s), deans, and the Office of Faculty and Organizational Development on matters related to the Fellowship, funds, and attendance at Lilly events.
FELLOWSHIP EXPECTATIONS

• **Scholarship of Teaching and Learning (SoTL) Project**
  Each Fellow will be responsible for completing an individual teaching project during the Fellowship year. See the next page for more details on the teaching project scope and requirements. At the conclusion of the Lilly year, each Fellow will design and present a Project Poster and complete and submit a Final Project Report.

• **Monthly Seminars**
  The Fellows will schedule and attend monthly 2 ½ hour cohort seminars (September-May) that explore teaching and learning topics to be selected by the Fellows. Required and optional readings and preparatory activities will be assigned for each seminar requiring 6-15 hours per month.

• **Meetings with Lilly Project Faculty Mentor**
  Each Fellow will meet with his or her Lilly project faculty mentor on a regular basis to assist with the planning and implementation of the teaching project. The Fellow and mentor will also meet with Deborah DeZure early during the summer or fall semester to discuss plans for the Fellow’s Scholarship of Teaching and Learning project prior to submission of the required IRB Forms. See page 5 for more information on Lilly project faculty mentors.

• **Two Off-Campus Retreats**
  All members of the cohort are expected to attend two off-campus retreats that typically run from 9:00 a.m. on a Friday to 1:00 p.m. the following day. The Fall Retreat will take place August 26-27, 2016, and the Spring Retreat will be held April 14-15, 2017. All transportation, meals and lodging are provided by MSU.

• **Lilly Fellows Recognition and Welcome Reception and Dinner**
  Each April, the current Fellows and the new Fellows for the next academic year attend a Recognition and Welcome Reception and Dinner at which the current Fellows present their project posters and provide a group presentation about their Lilly year. This year’s poster session and dinner is scheduled for Thursday, April 28, 2016, from 5:00 to 8:00 p.m. in the MSU Union Ballroom. The Lilly mentor(s), chair(s)/director(s) and dean(s) of each Fellow (from both the incoming and outgoing cohorts) are invited to this event. Applicants and their supervisors (chairs and deans) and mentors are strongly encouraged to hold this date. Should they be selected as a Fellow for 2016-2017, they will be required to attend.

• **Attendance at Four Lilly Seminars on Active Teaching and Learning**
  Fellows will be expected to attend at least four Lilly Teaching Seminars (http://fod.msu.edu/lilly-teaching-seminar-series) of their choice (or other instructional development activities) during the year. The goal is to expose the Fellows to topics and national speakers beyond what they can experience in the monthly meetings and to seed the seminar discussions with their emerging insights on teaching and learning.

SCHOLARSHIP OF TEACHING AND LEARNING PROJECT PROPOSAL

Applicants are expected to prepare a one-page Project Proposal that: 1) identifies a question, concern, or need related to the applicant’s own teaching; and 2) describes a Scholarship of Teaching and Learning project to address that question, concern, or need. The applicant must explain how the proposed project is expected to improve learning among the applicant’s students and/or teaching within the applicant’s department or discipline. This proposal
should contain a preliminary plan for how the applicant will design, implement and assess the effectiveness of the project. Applicants are encouraged to think through their proposed project carefully with particular attention to the skills, knowledge and/or attitudes/dispositions they wish students to learn as a result of this project and how they will assess the impact of their innovation or intervention.

**SCOPE OF THE SCHOLARSHIP OF TEACHING AND LEARNING PROJECT**

Applicants are encouraged to propose teaching projects that support the use of active learning strategies and/or introduce innovative teaching methods into the applicant’s classroom and/or department or discipline.

**SAMPLE TEACHING PROJECT TOPICS** Projects may focus on **inquiries and questions about the implementation and impact** of one or more of the following topics:

### Teaching to Promote Competencies:
- MSU’s Learning Outcomes
- Critical thinking skills
- Quantitative literacy
- Visual literacy
- Writing and communicating across the curriculum
- Global and intercultural competence
- Information literacy
- Citizenship
- Meta-cognition/reflection

### Teaching Methods:
- Experiential learning
- Service learning
- Case studies
- Cooperative and/or collaborative learning
- Discussion-based teaching
- Active learning strategies
- Learner-centered teaching
- Flipped classrooms

### Approaches to Assessing Student Learning
- Rubrics
- Self-assessment
- Online testing
- Authentic assessments
- Maximizing learning outcomes of group projects, papers, and assessments

Applicants should be able to relate the personal and professional benefits of the Fellowship to the needs of the mission, goals, and/or priorities of their academic unit(s).

**PROJECTS NOT TYPICALLY SUPPORTED**

The Lilly Teaching Fellowship is not designed to support applications for teaching projects that center on developing a new course or transforming an existing course into a blended/online environment, **unless those projects are coupled with additional innovative pedagogies and/or assessments.** Projects that are solely focused on curriculum development may be funded from within the applicant’s own department or college; contact your college administrator to inquire. Applicants may also seek funding for curriculum
development projects from Libraries, Computing and Technology or the Office for Inclusion and Intercultural Initiatives.

**ROLE OF THE LILLY PROJECT FACULTY MENTOR**

Applicants must identify an experienced teacher-scholar who is a tenured faculty member or mid-career or senior faculty in the Health Programs system or College of Law tenure system or Librarian with a Continuing Appointment and is willing to serve as an active mentor during the Fellowship year. Mentors are expected to serve as a coach and sounding board for the Fellow on the design of the Scholarship of Teaching and Learning project, the development of the IRB request, and/or subsequent efforts to present and publish the findings. Some mentors assist with the collection or assessment of data or other tasks that reflect their interests and abilities as teachers and scholars. Fellows and mentors are expected to work together on a regular basis on the planning, development and implementation of the teaching project. Mentors and Fellows will also meet with Deb DeZure early in the Lilly Fellowship year to discuss the project scope and plans. Mentors are also expected to attend the Lilly Fellows Recognition and Welcome Reception and Dinner (April 2016) during the semester the applicant is accepted and the following year at the conclusion of the Fellowship year when the Teaching Projects are presented at a Poster Session (April 2017).

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<th>Note to Lilly Applicants, Mentors and Chairs</th>
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<tr>
<td>PLEASE HOLD THIS DATE</td>
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<tr>
<td>Lilly Fellows Recognition and Welcome</td>
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<td>Reception and Dinner</td>
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<td>Thursday, April 28, 2016, 5:00-8:00 p.m.</td>
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**Suggested Criteria for Lilly Fellows Project Mentors:**

- Mentors should be experienced, tenured faculty or faculty in the Health Programs system, or Librarians or FRIB/NSCL Faculty with Continuing Appointments who are well respected for their research and teaching.
- Mentors should have a reputation for encouraging early career faculty or librarians.
- Mentors should be willing to deal openly with the professional concerns of early career faculty and be willing to share their own experiences.
- Mentors should be open to innovation and have some familiarity with University priorities, policies and processes.
- Mentors should be willing and able to give time to their mentee on a monthly basis and upon request.
- Note: Applicants should consider inviting former Lilly Fellows, Teaching Award winners, outstanding teachers and teacher-scholars, or experts in aspects of their project that are new to them to serve as Lilly mentors. Mentors can be from inside or outside your academic unit(s). For a list of former Lilly Fellows, see [http://fod.msu.edu/past-lilly-fellows](http://fod.msu.edu/past-lilly-fellows)

**CRITERIA FOR SELECTION OF LILLY TEACHING FELLOWS**

1. Eligibility: Evidence that the applicant is a pre-tenure faculty member in the tenure system, an Assistant Professor in the Health Programs system, or a Librarian or FRIB/NSCL Faculty in the Continuing Appointment system. The applicant must also be beyond the first year of
appointment or completing the first year of appointment at the time of application—although applicants are encouraged to attain Reappointment prior to applying. The applicant must plan to teach one or more courses during the Fellowship year, including the course that is the focus of the Fellowship project.

2. Evidence of interest in teaching and a record of instructional excellence.

3. Evidence of the applicant’s willingness to serve as an advocate and change agent to promote and support excellence in teaching and learning in her or his unit.

4. Evidence of the applicant’s willingness to commit the time needed to benefit from the Fellowship year and evidence of scholarly promise that would permit such a time commitment.

5. Written and oral presentation of a well developed plan for a Scholarship of Teaching and Learning project that relates the personal and professional benefits of the Fellowship with the mission, goals, and/or priorities of the academic unit.

6. Evidence of endorsement and active support from an appropriate, experienced MSU teacher-scholar who is a tenured faculty member, a faculty member in the Health Programs system, a tenured faculty member in the College of Law, or a Continuing Appointment Librarian or FRIB/NSCL faculty member to serve as a Lilly project faculty mentor (for more information, see pg. 6).

7. Evidence of endorsement from appropriate department or school and college-level administrators.

   Signatures of Lead Dean and Unit Supervisor(s)

   Applications must include signatures of endorsement on the Application Cover Sheet (see pg. 10, below). Applicants are encouraged to confer with their lead dean and chair/director prior to developing their applications to enable him/her to weigh in on the advisability and timing of the application.

   Letter of Support

   Applications must include a strong letter of support from the chair/school director/department head or the dean if the unit does not have other direct supervisors. The letter should affirm:

   A. The candidate’s interest in and record of instructional excellence and the demonstration of her/his strengths as a researcher within the context of unit expectations whose trajectory is likely to succeed in her/his quest for tenure and promotion;

   B. The Fellow’s project will advance the mission and goals of the academic unit and will be supported by the unit; and

   C. The unit will support the Fellow, including matching department support of up to $7,000 or the equivalent in release time, equipment purchase, or other benefits that will enable the Fellow to have sufficient time to engage fully and to complete required Fellowship responsibilities. (If the applicant requests a course release that costs more than $14,000, the unit must agree to cover the additional expense.)

8. The proposed use of Lilly Funds, totaling $14,000, is consistent with the goals of the Lilly Fellowship and provides the time and resources needed to support Fellowship
responsibilities and/or promote the pursuit of excellence in teaching, learning and/or the scholarship of teaching and learning.

SELECTION OF FELLOWS
Application materials will be reviewed by a Selection Committee of faculty and administrators representing diverse disciplines including two former Lilly Teaching Fellows. A group of finalists will be invited for 30 minute interviews. The interviews* will be held on:

1. Tuesday, February 9, 2016, 12:30 p.m.-2:30 p.m.
2. Thursday, February 11, 2016, 12:30 p.m.-2:30 p.m.
3. Friday, February 12, 2016, 12:00 p.m.-4:00 p.m.

*If you cannot be on campus for the interview times, we can arrange for a phone or Skype interview.

Fellowship award recipients will be announced in early April.

**Important Date to Hold**
Applicants and their mentors, chair(s)/director(s) and deans are asked to reserve the evening of **April 28, 2016 from 5:00 p.m.-8:00 p.m.** for the annual Lilly Fellows Recognition and Welcome Reception and Dinner in the event that they are selected as Lilly Fellows for 2016-2017.

**NOTE:** Because there are relatively few spaces in this program and there are many outstanding applicants each year who cannot be accommodated, we strongly encourage candidates who were not able to be accepted to consider reapplying in subsequent years. Every cohort in the past several years has had one or more Fellows who applied more than once before their acceptance.

**REQUIRED APPLICATION MATERIALS**

1. Completed cover sheet with signatures of Lead Dean and Supervisor(s) (page 10 of this application form)
2. Proposed use of funds with signatures by the Lilly applicant and his/her supervisor. (See form on page 12)
3. Written statement of support by the proposed mentor that addresses the Fellowship selection criteria and indicates the mentor’s willingness to meet the expectations as listed under “Role of the Lilly Fellows Project Mentor” on page 6 of this application.
4. Three letters of support. These letters should be a single page in length and do not need to be confidential. Letters that address the selection criteria are preferred.
   A. Primary letter of support **must be** from the applicant’s primary chair/director/division head or dean if there is no other direct supervisor.
   B. Two additional letters of support may come from MSU faculty, students, administrators or academic staff. Applicants **may not** use the statement of support from the mentor as one of their three letters of support.
5. A current *curriculum vitae*.
6. A list of courses taught at MSU detailing size and type (graduate, undergraduate major, non-major) as well as annual course load and advising responsibilities.
7. A brief description of the proposed teaching project (one page). The project proposal should briefly identify the project goal and rationale, instructional context, project methodology, and approach(s) to assess attainment of the project goal. Please include
the significance of the project for the individual, unit and/or disciplinary advancement of teaching and learning. Applicants may request additional information about how to design a project on one’s teaching as well as access to successful project proposals submitted in the past. To request additional information, contact Katie Murray at fodevent@msu.edu or Deb DeZure at ddezure@msu.edu.

8. A one-page statement from the nominee that describes her/his reasons for seeking the Lilly Teaching Fellowship and provides evidence of interest in ongoing instructional improvement and/or the Scholarship of Teaching and Learning (SoTL).

9. A recent set of 2 or 3 course summary sheets of applicant’s SIRS forms or the equivalent forms used in the applicant’s unit*, with no more than one set of SIRS forms that include a compilation of the open-ended sections from the scoring office, or other appropriate student evaluation instruments.

*Please submit the scale used when submitting a form different from SIRS. This will enable reviewers to properly interpret results.

OPTIONAL MATERIALS
Other evidence of teaching interest and excellence may be submitted but is not required. Such material should be selective, not exhaustive, and should focus on relevant information that does not fit into categories of evidence provided under the preceding headings. Offprints and books should not be sent unless requested by the Selection Committee.

SUBMITTING APPLICATION MATERIALS
Applications without all the required supporting materials cannot be considered.

Candidates must upload all materials by Thursday, January 21, 2016 at 11:59 p.m. at: http://fod.msu.edu/lilly/reg-16-17

QUESTIONS AND SAMPLE APPLICATION MATERIALS
If you are interested in reviewing sample application materials of current or former Lilly Fellows, or if you have questions about the Lilly Fellows Program, the application process, the selection of a mentor, or your proposed project, contact Katie Murray at fodevent@msu.edu or (517) 355-7483 or Deb DeZure at ddezure@msu.edu or (517) 355-5125.

Please join us for
An Information Session
for prospective Lilly Fellows candidates
Wednesday, November 18, 2015
4:00 p.m.-5:00 p.m.
Hannah Administration Bldg., Room 150
To register for this session, please email fodevent@msu.edu by
Thursday, November 12, 2015.
APPLICANT NAME______________________________________________________________

Academic Rank________________________________________________________________

Title_________________________________________________________________________

College(s)___________________________________________________________________

Department(s)_________________________________________________________________

Employment Date____________________________________________________________

E-Mail_______________________________________________________________________

Lilly Project Faculty Mentor________________________________________________________

Signature___________________________________________________________________________

Academic Rank/Title___________________________________________________________

College/Department____________________________________________________________

E-Mail___________________________________________________________

TEACHING PROJECT TITLE________________________________________________________

___________________________________________________________________________________

DEPARTMENT/SCHOOL CHAIR/DIRECTOR(S) (If the applicant has a joint appointment, all chairs should endorse the application below.)

I understand that by signing, my department is willing and able to contribute matching funds of up to $7000 in support for the Lilly Fellow.

Name of Chair(s)/Director(s)

____________________________________     __________________________________

Signature(s)

____________________________________     __________________________________

Title(s)

____________________________________     __________________________________

(continued)
College(s)/Department(s)
________________________________________    _________________________________________

LEAD COLLEGE DEAN (please type name)___________________________________________

(Signature of endorsement)___________________________________________________________

NAMES OF THOSE WRITING LETTERS OF SUPPORT OTHER THAN THE PROJECT MENTOR

1. Supervisor: _________________________________________________________________________
   (one letter must be from chair/director/division head or dean)

2. _________________________________________________________________________________

3. _________________________________________________________________________________

Candidates must upload all materials by Thursday, January 21, 2016 at 11:59 p.m. at:
http://fod.msu.edu/lilly/application-16-17
Use of Lilly Funds-Planning Budget*

Release Time
☐ Course release** ________________________
☐ Clinical Release time ________________________
☐ Other, please specify: ________________________

Projected Subtotal ________

Assistants
☐ Hourly research assistant for data collection and data entry ________
☐ Grader or coder to assist with the project or to assist with work in other courses to free up time ________
☐ Postdoctoral scientist to assist in managing the Fellow’s laboratory and/or assisting with the preparation of research grants ________
☐ Undergraduate Student Assistant - for collating data and other tasks ________
☐ Cost of part of a TA’s time to assist with the teaching project. The TA will free-up the Fellow’s time to engage fully in the Lilly experience, both by assisting with the research project, and/or by dealing with the day-to-day technical aspects of, for example, a laboratory or studio course. ________
☐ Other, please specify: __________________________

Projected Subtotal ________

Resources/Materials/Technology
☐ Technology (video camera and/or tripod, software/hardware for video transfer to QuickTime files, clickers/class sets of personal response systems, flip cams) ________
☐ Statistical software ________
☐ Books, DVDs, and videos and other media related to the project ________
☐ Laptop computer to be used to teach the computer-based parts of the course and to conduct the research project ________
☐ Equipment used as part of the project ________
☐ Other, please specify: __________________________

Projected Subtotal ________

Travel
☐ Travel, expenses, and registration to attend conferences on teaching in the disciplines and/or to present findings of the project on teaching ________
☐ Travel as part of the Lilly Project**, e.g., Meeting with international collaborators to plan an international educational experience, etc. ________

**Funds can be used to present the Lilly Project at a conference the year following the fellowship pending approval from the chair/director and/or dean to carry these funds forward. ________
☐ Other, please specify: __________________________

Projected Subtotal ________

(This should total (but not exceed) approximately $14,000) Projected Total ________

*Please fill in the amounts you think you will need to allocate for each category and check off the appropriate box. If you do not need a category, enter a 0. This is only a tentative budget and may be changed once the project design is finalized. It should reflect a discussion and collaborative agreement between the Lilly Fellowship Applicant and her/his Supervisor.

** If the cost exceeds $14,000, the applicant’s department must cover the additional expenses.

Signed:
Lilly Fellow Applicant: __________________________ Date: ___________

Lead Supervisor: __________________________ Date: ___________

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