New Academic Administrator Orientation

The Office of the Provost has developed a mandatory workshop for new academic leaders and administrators. The invitation-only orientation focuses on topics that are critical for new academic unit administrators, including:

- University Research Policies & Procedures
- University Outreach and Engagement
- Hiring, Promotion, Tenure and Performance Review
- The Legal and Regulatory Environment
- The Undergraduate Experience at MSU
- Financial Management
- Development/Fundraising
- Survival Skills for New Administrators
- Conflict Resolution Resources
- Teaching and Learning Resources & Support
- The Graduate Experience at MSU
- Effectively Leading University Support Staff
- International Faculty, Staff and Students
- General Resources

Presenters are MSU administrators, including the Provost, deans and directors. Participants who attend this multi-day program report that the content is useful and informative.

The program includes three half-day sessions that are scheduled over a two-week period in order to minimize the disruption of regular schedules.

This orientation program will take place in Kellogg Center, Room 103 from 8:00 a.m.-1:45 p.m. on the following three days:

- Monday, August 10
- Tuesday, August 11
- Tuesday, August 18

Registration for this event is required, and can be found by clicking the green "Register [1]" button in the upper left.